



# TOWN OF BROOKLINE

## Massachusetts

### DEPARTMENT OF FINANCE

#### PURCHASING DIVISION

DAVID C. GEANAKAKIS  
Chief Procurement Officer

333 Washington Street  
Brookline, MA 02445  
617-730-2195  
Fax: 617-264-6446

### Request for Quotation Use & Occupancy for house at 27 Ackers Avenue

Issue Date: October 29, 2015  
Building Department

Quote #: P-16-19  
Response Due Date: Thursday November 12, 2015 @ 2 p.m.

Quotation is requested for rental of house at 27 Ackers Ave. Please return application by the date specified to:

David Geanakakis, Chief Procurement Officer  
Town of Brookline, Purchasing Division  
333 Washington Street, 2<sup>nd</sup> floor, Room 212 Brookline, MA 02445  
Phone: 617-730-2195 fax: 617-264-6446 email: dgeanakakis@brooklinema.gov

The following items are to be completed by the bidder and returned together with the completed ***1 page response and requirements.***

Contact Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Authorized Signature(s): \_\_\_\_\_

Rent to be paid per month: \_\_\_\_\_  
(Minimum monthly rent \$1850)

#### **Tenant**

The Town of Brookline Building Department is seeking a tenant for the house located at 27 Ackers Avenue, Brookline, Massachusetts. The tenant will occupy the 2 bedroom, 1.5 bathroom house, approximately 700 square feet. In addition to a minimal rent, the tenant will pay for the building's utility costs (water, heat, electricity, gas and refuse).

**With this application please include a list of 3 references with contact information and a description of present occupation. The successful candidate will have to sign an occupancy agreement with the Town and undergo a CORI check and credit history check.**

For further information about the application for tenancy contact Sara Gooding in the Building Department, at 617-730-2420. As a town owned property, this rental requires all candidates to submit this application containing a price proposal. **Applications must be submitted by Thursday November 12, 2015 at 2 p.m.**

#### **CERTIFICATE OF NON – COLLUSION**

The undersigned certifies under penalties of perjury that this bid or proposal been made and submitted in good faith and without collusion or fraud with person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Name

Sincerely,  
David Geanakakis, Chief Procurement Officer

#### **TAX COMPLIANCE CERTIFICATE**

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

\_\_\_\_\_  
Signature of individual submitting bid or proposal